

MOSHI CO-OPERATIVE UNIVERSITY (MoCU) CHUO KIKUU CHA USHIRIKA MOSHI

Sokoine Road,
P.O. Box 474,
Moshi, Tanzania.
Tel:+255 272754401
Fax:+255 272750806
e-mail: info@mocu.ac.tz
Website: www.mocu.ac.tz



OFFICE OF THE DEPUTY VICE
CHANCELLOR ACADEMIC
P.O. Box 474,
Moshi, Tanzania.
Tel: +255 27 2754402
Fax: +255 27 2750806
E-mail: dvca@mocu.ac.tz

APPLICATION FORM FOR ADMISSION TO CERTIFICATE IN COFFEE QUALITY AND TRADE (CQT) TO BE OFFERED IN COLLABORATION BETWEEN MOSHI CO-OPERATIVE UNIVERSITY (MoCU) AND TANZANIA COFFEE BOARD (TCB) FOR 2015/16 ACADEMIC YEAR

One copy of this form, when completed, must be sent to the DEPUTY VICE CHANCELLOR – ACADEMIC, MOSHI CO-OPERATIVE UNIVERSITY, P.O.BOX 474, MOSHI TANZANIA, after paying a non refundable application fee of **Tshs 30,000/=** through Account No. **01J2036991800 CRDB BANK MOSHI BRANCH. (ACCOUNT NAME: MUCCoBS SAVINGS ACCOUNT) and MUCCoBS DOLLAR NA.ACCOUNT 02J1038874400 FOR FOREIGN APPLICANTS.**

FOR OFFICIAL USE ONLY:

APPLICATION FEE RECEIPT NO: _____ APPLICATION FORM NO: _____

APPLICANT MEETS ENTRY REQUIREMENT FOR _____ PROGRAMME

1.0 PERSONAL DETAILS

Middle Name: _____

1.1 First Name (in Capital Letters): _____ SEX. (M/F) _____

Last Name: _____

(Note: The names entered in this form must be exactly the same as those appearing on your A.C.S.E.E – C.S.E.E. or other academic certificates).

1.2 Date of Birth (Attach Copy of Birth Certificate): _____ Place _____

Country _____ Nationality _____

1.3 Permanent Contact Address: _____

Tel: Number (Home). _____ Office _____ Mobile _____

E-Mail: _____

1.4 Name and Address of Sponsor _____

Tel: Number (Home). _____ Office _____ Mobile _____

Fax: _____ E-Mail: _____

NOTE: (i) Deadline for receiving dully filled Application Forms is **20/10/2015**.

(ii) This Certificate Programmes Last for One Year

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2.0 PROGRAMME APPLIED FOR: (Put a Tick)

Certificate in Coffee Quality and Trade (CQT)	
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3.0 PLACE OF STUDY

The selected place of study for this programme is Moshi Co-operative University Moshi main campus.

4.0 EDUCATION BACKGROUND

4.1 Advanced Certificate of Secondary Education Examination (A.C.S.E.E.) Form Six or Equivalent

Subject	Grade	Date	Index No.	Subject	Grade	Date	Index No.

Division/Class: _____ Examining Authority. _____

Examination Centre or School _____ Country: _____

4.2 Certificate of Secondary Education Examinations (C.S.E.E.)/National Form Four/or Equivalent.

Subject	Grade	Date	Index No.	Subject	Grade	Date	Index No.

Division/Class: _____ Examining Authority. _____

Examination Centre or School _____ Country: _____

4.3 Other Relevant Qualifications (e.g. University Degree, Diploma or Certificate etc.):

Name of University/College/Institute/Examining Board	Awards	Date Obtained

5.0 EMPLOYMENT RECORD

Please give details of your employment record in the table below

S/N	Name of Employer	Position Held	Dates

6.0 ATTACHMENTS

Your application form **MUST** be submitted together with the following attachments:

- Certified Copies of Academic Certificates and Transcripts
- Certified Copy of Birth Certificate. **Affidavit and Deed Polls ARE NOT ACCEPTED (unless published in the government gazette)**
- One Passport Size Photograph recently taken firmly affixed to the application form. The photograph should show your face for easy identification.
- Original Receipt of Application Fee/Bank Pay-in-Slip/Postal Money Order. All these should indicate the name of the **CANDIDATE** and name of **PROGRAMME** applied for.

7.0 DECLARATION

I _____ (Your full name) do hereby confirm, to the best of my knowledge, that the information given in this form **AND THE ATTACHMENTS ARE** correct and complete. I understand that submission of false documents/ information is a criminal offence **AND PUNISHABLE IN** a Court of Law.

Signature of Applicant: _____ Place _____
 Date _____

NOTE:

- 1 **INCOMPLETE APPLICATION FORMS SHALL NOT BE PROCESSED.**
- 2 **SUBMISSION OF FALSE INFORMATION OR RECORDS SHALL LEAD TO CRIMINAL PROSECUTION.**
- 3 **RESULT SLIPS WILL BE ACCEPTED ONLY FOR THOSE WHO COMPLETED THEIR STUDIES IN 2013 FOR FORM FOUR AND 2014 FOR FORM SIX.**
- 4 **DULLY FILLED FORMS SHOULD BE SUBMITTED TO;**

**THE DEPUTY VICE CHANCELLOR - ACADEMIC,
MOSHI CO-OPERATIVE UNIVERSITY (MoCU)
P.O. BOX 474,
MOSHI,
TANZANIA.**